Collective Visions Art Gallery, a Co-operative of Professional West Sound Artists

331 Pacific Avenue
Bremerton, WA 98337
360-377-8327

Artist’s Agreement (last updated January 2021)

The purpose of the organization is to form an association that is mutually beneficial to its artist members and the community. The association seeks to enhance the availability and quality of work for sale to the public. The organization is a nonprofit member-operated co-operative, committed to charge only minimal dues and commissions on sales necessary to meet overhead and promotional needs.

Membership into the gallery is by acceptance by the Board of Directors. No aesthetic criteria for acceptance are established beyond the judgment of the Board. The Board encourages applications by productive artists of all styles and media.

Member artists agree to the following terms of membership:

A. To pay an initial non-refundable setup fee of $100 (due upon acceptance, may be paid in up to 2 monthly installments).

B. To pay dues, which are currently $65 per month. (This rate cannot be changed without the approval of the majority of the members.) New members are asked to make a commitment of at least 6 months’ membership. And thereafter, members will provide written notice (addressed to the Board) 30 days before their resignation date.

C. To pay the gallery a 22% commission on the sale of their work. On days where the customer is given a 10% discount, the gallery will take 22% of the discounted sale.

D. Due to the COVID-19 pandemic, there is currently no requirement that member artists share in the duties of operating in the gallery. These duties include acting as shopkeeper, participating in First Friday, and assisting with staffing the annual CVG Show. Once it is safe and prudent to do so, members may again be asked to participate.

E. To participate in the governance of the organization through holding office, attending meetings, serving on committees, and/or working on special projects. As a co-op, member participation is essential.

F. To be an active producing artist and rotate work in the members’ gallery in a timely manner. New members are eligible to hold a one- or two-person show in the Boardroom Gallery when space is available and approved by the Board. The upstairs Featured Gallery is rotated on a monthly basis, based on seniority and date of last show. New members can expect to have a show once every 12 to 18 months. The gallery provides advertising on our website, via the monthly newsletter, and on social media sites such as Facebook and Instagram. The gallery encourages other forms of advertising. Direct mailings are the responsibility of the featured artists.

G. To abide by the display committee guidelines in the members’ gallery (the guidelines can be found on the CVG website). It is the responsibility of the individual artists to guarantee that they possess unencumbered title to any work placed for sale within the gallery and that they are the authors of their work. Further, it is the responsibility of each artist to insure their work against loss or damage from fire, theft or other cause.

The Gallery Association shall provide a pleasant, well-lighted exhibit space for the display of the members’ work in its gallery at 331 Pacific Avenue. The gallery will maintain regular business hours and keep the gallery staffed with member salespersons. The gallery will maintain a regular bookkeeping system and pay the artists for any sales no later than the 15th of the following month. The sales tax collected on each sale is retained by the gallery and submitted on a quarterly basis. Artists are responsible for reporting and paying all other taxes from the sale of their work. The artist agrees to provide their social security number, state UBI number, and form W-9 for tax purposes.

The gallery will conduct advertising and promotions to the extent that its budget permits.

The gallery will maintain general liability insurance and be responsible for general operating costs.

I have read and understand this agreement.
I agree to provide at least 30 days’ notice to withdraw from membership.

Signature of Member/Artist _______________________________
CVG Membership Application

Thank you for your interest in joining Collective Visions. Please provide the following:

Letter of Interest: Explain why you want to join Collective Visions and what skills, interests and abilities you would contribute to CVG. Include both art-related and non-art-related skills, interests and abilities. Remember we are a co-op, and membership involvement is required.

1. Current Resume or CV and/or Biography

2. a minimum of three original works, framed or otherwise presented in the way you’d want them displayed. Have each piece labeled with your name, title of the piece, size, medium and price.

3. a link to your website showing images of your work, and/or a USB drive containing a minimum of 12 images of your work, each labeled with your name, title of piece, size, medium, and price

Contact info:

Name: _____________________________________________________________

Address: _______________________________________________________________________

Home Phone/cell: ____________________________

Cell/Work Phone: ___________________________________________________________

Email: ___________________________

Website (if available): ____________________________

Facebook and/or Instagram pages (optional) ____________________________________________

New applications will be accepted by the Collective Visions Board of Directors and reviewed on an ongoing basis. You will be asked to meet with the Board following their review of your application. Application materials you provide (USB drive and original artwork) may be picked up at the gallery following your notification by the Board.